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# Loudoun Soccer Financial Policies 2018-2019

## Development Academy(DA), ECNL and Travel Programs

### Overview

Loudoun Soccer has developed Financial Policies clearly outlined within this document to accomplish the following key points:

- Ensure all elite and travel programs are financially sound by establishing business controls that guarantee Club finances are never jeopardized;
- Establish a clear and common understanding among families of the financial commitment in accepting an invitation to join a Loudoun Soccer elite or travel team and the procedures for handling finance related matters
- Outline the policy and procedures for requesting a refund of any portion of club fees paid and requirements for a potential refund to be considered;
- Finally, to ensure fairness in the implementation and enforcement of all finance-related guidelines surrounding players' program involvement.

Information in this Policy Guide is organized as follows:

- I. Needs and Uses of Funds
- II. Player and Family Financial Commitment
- III. Payment Schedules and Approaches
- IV. Penalties for Non-Payment
- V. Refunds of Fees
- VI. Submitting a Refund Request
- VII. Financial Assistance Program
- VIII. Applying for Financial Aid
- IX. Multi-Player Family Discounts
- X. Direct Payment to a Coach Prohibited
- XI. Volunteering (Teams for Club Events)
- XII. Team Fundraising

Addendum A – DA Program

Addendum B – ECNL Program

Addendum C – Travel Program



## I. Needs and Uses of Funds

When a player (and, therefore, his or her family) accept an invitation to join one of our DA, ECNL or Travel teams, they must pay certain fees as part of participation, to cover materials and services associated with their program, potentially including (but not necessarily limited to):

- **Club Registration Fees:** Standard fee covering player participation in the DA, ECNL or Travel program for the entirety of the 2018-2019 season. For detailed information on what is included in Club Fees please see program descriptions available on the Loudoun Soccer website under each specific Program. In general, these fees include Coach compensation, field use for training sessions and games, League participation fees, allocation of Club expenses for administration and management, Referee fees (except some DA teams), use of LSP Club room for team meetings, Travel Academy for some age groups/teams, supplemental player insurance, risk management (background checks), etc. Fees DO NOT include uniforms (purchased every other year as a Club), extra training sessions, field rental for extra sessions, winter futsal or winter league participation.
- **Team Fees:** Supplemental fees, varying according to each team's specific training and tournament plans, covering team equipment costs, team events/tournaments, coach travel, extra training sessions, incremental field rental costs, administration, etc. For planning purposes, player families receive a team budget and payment schedule early in the season from the team treasurer (note it is common for these estimates to change based on actual team events). These fees are generally collected by the Team Treasurer (though in some cases may be collected by the Club at the request of the Team Treasurer). Team Fees for DA and ECNL will be collected by the Club based on a payment scheduled to be determined.

As indicated, and as would be expected of any nonprofit organization, these fees are not collected to generate profit but simply to cover the expenses associated with delivering top-quality soccer programming. Further, by extension, timely collection of fees and careful handling of financial exceptions is critical to keeping up with the funding of ongoing operations.

## II. Player and Family Financial Commitment

**Our most basic statement of expectation is that, upon accepting a position on any Loudoun Soccer DA, ECNL or Travel team, a player and his or her family are agreeing to fulfill all financial commitments for that position—for the entire seasonal year of involvement. This is also to say, specifically, that a decision to leave the team at any time of the year would result in forfeiture of fees paid.**

The reasoning behind this expectation is straightforward: The work of properly and fairly sourcing replacement players—identifying, inviting, scheduling, evaluating skills and acculturating to the team—and obtaining replacement fees simply can't be executed on anything resembling a timely basis. Further, and perhaps counter-intuitively, departing players cause teams to incur additional (hard and soft) costs: time spent communicating team changes to families and the league; productivity and



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performance loss due to disruption of team composition and adverse effect on comradery; and, potentially, penalties, as leagues have thresholds for the acceptable level of changes to team rosters. As the Club has mutually agreed with all other CCL Clubs to not add players playing for another CCL Club to any roster once the seasonal year is underway, teams are significantly harmed when a player leaves the roster at any point during the seasonal year.

As part of this overall expectation, all players and player families are responsible for remaining in good financial standing with the Club and Team.

### III. Payment Schedules and Approaches

In an effort to provide player families with some degree of flexibility in the timing and format of making payments, Loudoun Soccer provides several different payment schedule and method options.

**Payment Schedule Options:** Many parents choose to make their payment for the season in full; that said, others opt for a scheduled payment agreement with Loudoun Soccer. In the latter case, at the time of registration, Loudoun Soccer provides recurring payment options. DA families may select one of three available recurring payment options, paying in full at time of registration or choosing a 4- or 7- consecutive month time period. ECNL and Travel families may select one of three available recurring payment options, paying in full at time of registration or choosing a 4- or 9- consecutive month time period. There is a small incremental processing charge for recurring payment options due to processing fees charged to the Club; and the cost of time spent in tracking and administering credit card failures (primarily due to expired or changed credit card numbers).

Note that for DA players, due to the earlier registration window, there is a small down payment at the time of player acceptance, later followed by the registration payment options outlined.

**Payment Methods:** It is the responsibility of the player's family to ensure forms of payment are viable and up to date. A few notes on various payment forms:

- **Credit Cards:** The majority of Loudoun Soccer families that opt for the monthly installment option keep a credit card on file for processing payments. Lost, stolen, expired or otherwise denied credit cards are the family's responsibility, and should be reported to Loudoun Soccer immediately upon discovery. In cases where Loudoun Soccer is unable to process a player's payment due to a somehow faulty card, parents will be contacted and must provide a new payment form within 5 business days. Failure of Loudoun Soccer to contact a family does not relieve families of their obligation to notify Loudoun Soccer of a lost, stolen, expired or denied credit card.
- **Direct Debit:** For any family that does not want to pay by credit card, the registration system will also accept payment by direct deduction from a linked bank account (e-checks are accepted).

**Note on Multi-Payer Families:** Families that share expenses between multiple parties (including separated and divorced families, shared custody situations, grandparents or friends that assist with fees,



etc.) must themselves come up with the best approach that serves their situation while appointing ONE primary party responsible for making payments. Loudoun Soccer cannot collect fees from multiple sources.

#### **IV. Penalties for Non-Payment**

Because Loudoun Soccer requires collection of the fees it charges in order to cover operating costs, consequences must be established for families that fail to make payment in a timely fashion. Coach compensation is by far the highest component of the fee structure and it is unfair of player families to assume coaches can delay receipt of pay for services provided.

Any player whose family is more than 30 days behind in payment of **Club or Team Fees** may be suspended from play—practices, games, tournaments and events all included. Any player whose family is not current on payments at the end of their season will be unable to participate in end-of-season events and **ineligible for try-outs or financial assistance in the following season.**

In accordance with VYSA policy (approved by VYSA in April 2012), players may be released by a team for non-payment of Club or Team fees. Teams may release players from the roster for failure to meet financial obligations as outlined in VYSA Registration Manual (5.27). If a player is released for financial issues, or requests release from a team but is not current on payments, the Club may withhold the U.S club registration card (ECNL) and will notify VYSA (USYS) that player card release has been denied pending payment of fees.

In cases where a family falls behind on or fails to make Team fee payments, team treasurers must then re-calculate team fees, with the outstanding balance created by the payment gap divided evenly among the remainder of the families on the team. Families are urged to be fair and operate with integrity (two of Loudoun Soccer's core values) and keep Team fee payments up to date.

#### **V. Refunds of Fees**

There are a few exceptional circumstances where players and their families qualify for a refund or partial refund of fees. Any player meeting one or more of the three criteria outlined below is eligible for a partial refund equal to a percentage of his or her annual Club Player Fee. (a return of team fees may not be possible as the team budget assumed a certain number of players on the roster; families should discuss this with the team treasurer but should understand that just because the Club returns some portion of Club fees does not imply there will be an associated team fee refund which would be a hardship on other team families).

- **Roster Failure:** In the (rare) event a player has accepted an invitation to join a DA, ECNL or Travel team and has paid some or all of their annual Club Player Fee, and, due to an inability to form a full roster, the team does not participate in fall league play, the player family is entitled to a 100% refund of their payment. Fees may be adjusted if some services have been provided (if the team trained all summer before folding as an example).



- **Serious Injury:** Any player who incurs a serious injury lasting more than 3 consecutive months in duration across the August through May timeframe will be entitled to a refund equal to 15% of their annual Player Fee IF no training or game participation has occurred for this period of time. Eligible players missing two separate periods of more than 3 consecutive months of play during the August through May timeframe will be entitled to a refund equal to 30% of their annual Club Player Fee. Under no circumstances will an injured Player be entitled to a refund greater than 30% of their annual Player Fee.
- **Family Relocation:** Player families who relocate outside of the Northern Virginia league geography prior to October 1 will be entitled to a refund equal to 30% of their annual Player Fee. Any player family residing in the Loudoun Soccer league playing area as of October 1 of any given year will not be entitled to any refund due to relocation. (Loudoun Soccer league affiliations and playing area can be found on the Loudoun Soccer website but include ECNL, CCL, NCSL, ODSL). Exceptions may be made on a case by case basis after review by the Club (if the player is replaced easily and without further impact on the age group rosters; a net loss in the age group will result in no refund of fees).

**Any player who submits a refund request due to injury or relocation will be removed from the team roster when the refund request is received.** Thus, injured players who wish to remain on the team roster should not apply for a refund (and should continue to attend team events and work with their coach to plan rehab and reincorporation).

For a variety of reasons (team balancing, upgrade/downgrade, departure coverage, etc.), Loudoun Soccer occasionally moves players between teams prior to the start of a season (fall, spring). If an intra-Club move is made, incremental pro-rated fees will be due if the annual cost of the new team is greater than that of the original team; similarly, pro-rated fees will be refunded to cover the cost difference if the reverse is true. Costs can be paid at once or added to remaining payments on a payment schedule.

Loudoun Soccer recognizes that families take vacations, travel on holiday weekends overlapping with games, tournament events or camps, have other sports obligations and have family celebrations such as weddings and other religious ceremonies. All of that said, players and families should be aware that no portion of fees are eligible for refunds due to missed events.

Similarly, missed games or practices due to inclement weather do not constitute rationale for refunding fees. The majority of Club expenses are committed irrespective of weather-related closures; field maintenance costs, staff salaries, real estate costs, etc., all continue to accrue and must be covered. In the case of inclement weather, Loudoun Soccer will do everything in its power to find different locations for and/or reschedule all games or major events. In most cases rained out practices cannot be moved to alternate locations and there is not an obligation on the coach or Club to make up missed practices.

## **VI. Submitting a Refund Request**

All refund requests for DA, ECNL or Travel must be submitted in writing and signed by one of the player's parents—no later than two weeks following the team's last scheduled regular season game. Completed and signed refund requests should be submitted as follows:

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- For the **DA Program**, requests should go to DA Program Manager with a copy to the DA Director.
- For the **ECNL Program**, request should go to the ECNL Program Manager, with a copy to the ECNL Director
- For the **Travel Program**, requests should be sent to the Travel Program Manager, with copies to the Travel Director (or Director of Coaching) and the player's Team Administrator and Team Treasurer; and,

In the particular case of refunds due to injury, players must also submit a doctor's report, with information such as the condition of the player, the probable duration of the injury, and any recommended physical therapy.

## VII. Financial Assistance Program

Loudoun Soccer is committed to ensuring that all children have the opportunity to participate in and receive the benefits of participation in one of our programs regardless of race, economic status and/or physical limitations. Loudoun Soccer's Financial Aid Program is available to players seeking to participate in our DA, ECNL and Travel programs who are in need of financial assistance.

Financial assistance is provided to cover Club Fees (or some portion of Club Fees) for the entirety of the seasonal year. As such, families may still be required to cover Team Fees expenses themselves, unless a particular team is willing to assist the family further (this is up to the team administrator and treasurer to work out with the player family). For DA players, U.S. Soccer does have a financial assistance program and players may apply for this and when awarded use the funds to pay team fees (please contact the DA Administrator for assistance with this process). Applicants must reapply for financial assistance each year.

In order to receive financial assistance, certain expectations surrounding qualification and participation must be met:

- **Eligibility:** All Loudoun Soccer DA, ECNL and Travel team players are eligible to apply. Qualification is based primarily on verified family income; therefore, all families applying for assistance must submit income information for verification purposes.
- **Thresholds:** For the 2018-2019 seasonal year, the eligibility threshold will be an annual gross family income of \$65,000 or less. For families who exceed the family income threshold, other factors such as unemployment or financial hardship will be considered and must be outlined in detail on the financial assistance application.
- **Verification:** All families applying for financial assistance must submit, for verification purposes only and to be handled confidentially, one of the following. Loudoun Soccer reserves the right to ask for all three documents or additional detail/information in order to make a fair determination of need.
  - Free or reduced lunch documentation (prior year)
  - Medicaid documentation
  - Most recent 1040 income tax return



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Please be aware that financial assistance forms are processed in the order they are received. The Club does run out of financial assistance funds and may not be able to provide assistance to all that apply even if criteria for assistance is met. Therefore, families are urged to apply quickly and to provide ALL requested documentation with urgency.

- **Contribution:** As part of Loudoun Soccer's values (Stewardship, Teamwork, Integrity, Fairness and Fun) all Loudoun Soccer teams are expected to give back to the Club by volunteering as a team for a team selected Loudoun Soccer event (s). Families that receive financial assistance are expected to volunteer for Loudoun Soccer for a minimum number of hours each season. For 2018-2019 that commitment is 10 hours per season. This should be done as a part of the team volunteer effort, and coaches (and the Director of Coaching) will be monitoring that the volunteer hour obligation is met. Failure to complete volunteer hours may result in suspension from team activities (determination on penalty is made by the team coach and the DOC). Families and players unable or unwilling to contribute volunteer hours should not apply for financial assistance.

### VIII. Applying for Financial Aid

The financial assistance application form is available on the Loudoun Soccer DA, ECNL and Travel website pages at [www.LoudounSoccer.com](http://www.LoudounSoccer.com).

- For the 2018-19 season, **DA financial assistance applications** will be accepted on a rolling basis starting on April 1, 2018 and must be submitted no later than 5:00 pm on May 15, 2018.
- For the 2018-2019 season, **ECNL financial assistance applications** will be accepted on a rolling basis starting April 15, 2018 and must be submitted no later than 5:00 pm on May 15, 2018.
- For the 2018-2019 season, **Travel financial assistance applications** will be accepted on a rolling basis starting on May 1, 2018 and must be submitted no later than 5:00 pm on July 1, 2018.

You may submit paperwork prior to making a Loudoun Soccer team; however, the final evaluation process will not start until you are accepted to a team. Loudoun Soccer will review all applications once complete and award financial assistance within 7-15 days after receipt. The sooner an application is submitted and complete the better, to ensure consideration before program funds are fully committed.

Families that experience a mid-season change in financial circumstances (medical emergency, loss of job, divorce, etc.), or whose players are added to rosters late in the season for whatever reason, may notify the Club and complete the financial assistance application at the time of their change in circumstances, as funds could possibly still remain available after the initial application round. Eligibility, threshold, verification and contribution conditions are the same as outlined above.

Notification of the committee's decision will be sent to the applicant along the prescribed timeline. If approved, the player family will be provided a registration discount code upon notification that can be used for player registration. If the player has already registered and initialized payment, the approved amount can be credited to the account.



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Please note that financial assistance awards are made on a sliding scale – some players do receive 100% but many receive 25%, 50% or 75%; or may receive a specific dollar amount.

Completed applications, containing all information to be verified, should be mailed to:

**Director of Finance**  
Loudoun Soccer  
19798 Sycolin Road  
Leesburg, VA. 20175

### **IX. Multi-Player Family Discounts**

Loudoun Soccer understands that families with many players on Loudoun Soccer teams can experience significant associated costs. To assist with this challenge, Loudoun Soccer waives Club Fees for the fourth (and fifth, sixth or more) player in a family. The waiver applies to the lowest/least of the family's multiple players' Club Fees and does not cover Loudoun County Parks and Rec field fees. Families with four or more players seeking assistance in accessing the multi-player discount should contact the Loudoun Soccer Bookkeeper, at the [bookkeeper@loudounsoccer.com](mailto:bookkeeper@loudounsoccer.com). Please note that no discount is available for any portion of a player's team fees.

### **X. Direct Payment to A Coach Prohibited**

**Loudoun Soccer utilizes a number of professional coaches and trainers either as a member of our staff or as a subcontractor. As an employer, Loudoun Soccer must report all wages, tips and other compensation paid to an employee or subcontractor by filing the required forms to the IRS. For this reason, Loudoun Soccer teams and parents are prohibited from paying any coach or trainer directly for any services. If teams desire to contract for extra sessions beyond the normal scheduled in any season, the extra sessions must be booked and paid for through the Club. Please contact the DA Program Manager, ECNL Program Manager or Travel Program Manager for additional information.**

### **XI. Volunteering (Teams for Club Events)**

Loudoun Soccer has five Club Values that are a part of "Building Champions for Life":

- Stewardship
- Teamwork
- Integrity
- Fairness
- Fun



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We believe living these values is a part of every team's responsibility and truly part of becoming a Champion on and off the field. As such we ask every DA, ECNL and Travel team to select team opportunities for giving back to the Club (Stewardship and Teamwork). Both parents and players are asked to volunteer. We expect and encourage all team parents to help us impart these values to our players and work with us to act as an example for players by giving back to the Club. Please note that the Club is a nonprofit organization and many employers reward community service hours as well.

The assumption that teams and parents will volunteer is built into our financial models. For events such as the Jamboree, the Recreational player tournament, the Fall picnic, the College Showcase, the Gala/Casino night, our models assume staffing by volunteers. IF there are teams that do not participate in any volunteer activity at all, or minimally, the Club reserves the right to charge a financial penalty to those teams such that temporary staff may be hired in lieu of volunteers. In this case the team will be warned that a penalty may be incurred if volunteers are not provided so that the team has an opportunity to step up.

## **XII. Team Fundraising**

A few Loudoun Soccer DA, ECNL or Travel teams have historically desired to fund raise for the team, either in order to provide financial assistance to players who have Club Fee aide but need team fee aide as well; or to reduce the overall team fee cost for all players.

Teams are welcome to fund raise by having restaurant nights at a number of local eateries; please contact the Sponsorship Manager at Loudoun Soccer for information on which local establishments offer these deals. Teams may also sponsor car washes.

Teams may not sell Loudoun Soccer logoed merchandise (as the Club offers Spirit Wear as a part of the Club established revenue stream) in competition with the Club; nor can Teams solicit sponsorships from local businesses (as the Club has a Sponsorship program to provide funds for our financial assistance players – the Club budget for financial assistance approaches \$120K annually).

Every few years the Club does run fundraising events that involve team participation with the majority of funds raised going to the teams. Sometimes this is open to all teams and sometimes run for a select age group.

Teams should not start fundraising campaigns without reviewing plans with the Loudoun Soccer Sponsorship manager.

**Please see attached Addendums for more detail regarding specific programs:**

**Addendum A – Development Academy (DA)**

**Addendum B – ECNL**

**Addendum C - Travel**



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## **Addendum A: to Financial Policies - DA Program**

### **A. Team Fees**

The DA Director along with the DA Program Manager and Club will determine an amount for Team fees. Team fees cover US Soccer Administrative fees, Bonzi, Trainer fees, Futsal costs, team coaching equipment/gear, etc. Loudoun Soccer DA players should realize that team fees must be paid on time/on schedule AND that team fees are not covered by any portion of Loudoun Soccer financial aid.

All DA team fees will be collected by the DA Program Manager based on a schedule to be released at a later date. These team fees will cover the entire 2018-2019 seasonal year. Any events, training sessions, etc. above what is included in the Team Fees will be calculated per player and families will be notify that their team fees have been adjusted accordingly.

**A player who is more than 30 days behind on either Club fees or Team fees is considered in bad standing by the Club. This may result in suspension from play (practices, games, team events).**



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## **Addendum B: to Financial Policies - ECNL Program**

### **B. Team Fees**

The ECNL Director along with the ECNL Program Manager and Club will determine an amount for Team fees. Team fees are based on each specific team and include Tournament Entrance Fees, Coach Travel to Tournaments, Strength and Agility, Administrative Costs, etc. Loudoun Soccer ECNL players should realize that team fees must be paid on time/on schedule AND that team fees are not covered by any portion of Loudoun Soccer financial aid.

All ECNL team fees will be collected by the ECNL Program Manager based on a schedule to be released at a later date. These team fees will cover the entire 2018-2019 seasonal year. Any events, training sessions, etc. above what is included in the Team Fees will be calculated per player and families will be notify that their team fees have been adjusted accordingly.

**A player who is more than 30 days behind on either Club fees or Team fees is considered in bad standing by the Club. This may result in suspension from play (practices, games, team events).**



## Addendum C: to Financial Policies - Travel Program

### A. Reimbursement of Coach Travel Expenses

All Travel teams must reimburse coach expenses in traveling to any tournaments or games located more than 100 miles from Loudoun Soccer Park. This section outlines Club policy for coach reimbursement from each team. Loudoun Soccer travel teams are only expected to reimburse reasonable actual expenses for their coaches; including:

- **Hotel Expenses:** Loudoun Soccer paid coaches are expected to stay in the same hotel, or a hotel of comparable cost, as their team. The team will reimburse the coach for the cost of the hotel room. The team will not reimburse the coach for miscellaneous personal charges such as in-room movies or mini-bar purchases.
- **Meal Expenses:** When a paid Loudoun Soccer coach is attending a team tournament, State Cup, or League game more than 100 miles from Loudoun Soccer Park, the meal expense is limited to a maximum of \$50 per day, including taxes and tips. For international travel, the meal expense is limited to an amount considered reasonable and customary for each particular location and should be agreed upon prior to travel. Daily limits cannot be rolled over to the next day.
- **Personal Vehicle Use for Travel:** Loudoun Soccer paid coaches traveling to a tournament, State Cup, or League game outside of the Winchester-Baltimore-Fredericksburg radius (any location more than 100 from Loudoun Soccer Park) are eligible for vehicle or travel expense reimbursement. The team will reimburse the coach for the total miles driven in a personal vehicle at the IRS-standard mileage rates for the year. Road, bridge and tunnel tolls as well as parking fees will be reimbursed to the coach by the team provided receipts are submitted. Fuel, maintenance and insurance costs will not be reimbursed when a personal auto is used for these purposes; these costs are included as components of the standard mileage rate. Loudoun Soccer is not responsible for damages to a coach's personal vehicle during such trips. Note: Whenever possible and reasonable (for travel less than 7 hours), Loudoun Soccer encourages coaches not to fly separately but to travel with the team in an effort to reduce the expenses on the team budget. Please note: Loudoun Soccer has negotiated a special deal with Advantage Rental Car which will enable coaches traveling to tournaments to rent a car rather than using a personal vehicle. The rental car expense is at a rate far less than paying mileage to a long-distance tournament. This information has been provided to each team administrator and treasurer; if not available please contact the Travel Program Manager or DA Administrator.
- **Airline Travel:** If traveling by air to a tournament, a coach is expected to book his or her ticket in coach/economy class for all flights. The team will reimburse the coach for the price of the airline ticket. If the coach makes adjustments to his/her flight schedule for personal reasons and additional fees are incurred, the team will not reimburse the coach for the additional fees. If the coach prefers to travel to a distant tournament (Disney is the prime example) by car in order to include coach family members, the coach may request the cost of the airline ticket (using the cheapest available booking fee plus standard incremental fees) be paid to him or her directly, so he or she may use



the dollars to drive/bus/train rather than traveling by air. In this case any extra nights on the road or meal expenses are covered by the substitution of airline cost and are not charged to the team (until arrival at the location when only the coach's individual expenses are once again covered).

- **Rental Car:** If the team has traveled by air to a tournament, the coach may rent, and be reimbursed for, a car. When renting a car, the coach should select a mid-size car, unless he/she will be transporting more than two individuals during the time of the tournament, at which time a full-size rental is permissible. Again, the Club has negotiated special rates with Advantage Rental Car. Please contact the Travel Program Manager or DA Administrator for additional details.

Coaches must submit travel reimbursement forms and all receipts to the team treasurer within 15 days of completing the trip, in order to be reimbursed. Original receipts should be provided where available

## **B. High School Team/Seniors Spring Sit Out**

Loudoun Soccer has adopted the following approach for (high school senior) Travel teams that do not play at the Elite or Premier level (this approach does not apply to Red or Black teams). This approach and positive environment for players.

- Loudoun Soccer assumes that all high school aged teams will play a complete year of soccer (and will continue to play in the spring season despite high school soccer and other senior related activities). A complete year's soccer programming includes the requirement for complete payment of each player's registration fees.
- However, for each 18U/19U team, if a majority of the team decides to forgo soccer activities ("opting out") past March 1, 2018, the team must inform Loudoun Soccer as soon as that decision is made, but no later than December 15<sup>th</sup>, 2017.
- Teams that opt out must cease all activities by March 1, 2018. This includes training, league play, tournaments, and other organized activities involving any Loudoun Soccer staff. Teams can end earlier than March 1st if they decide they don't want to train over the winter or conduct other soccer activities.
- Teams that opt out will receive a reduced registration fee to reflect the decreased activity level. The reduced fee will be applied as a refund to pre-paid fees in the amount of 15% of seasonal fees. If all team activities cease prior to the end of December (no winter activity) the refund to pre-paid fees will be 20%. This fee accounts for costs needed to keep a team in place regardless of the duration of activity, and it also reflects Loudoun Soccer's need to commit to the coaching staff for the full soccer year.
- Loudoun Soccer encourages ALL 18U/19U teams to donate any monies left in the team account or any refunds from cessation of activities to the Club. The team may specify how they would like the funds spent or may earmark donation amounts to a new rising 9U team or to a needy player family.



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- If a 18U/19U team wishes to conduct \*any\* soccer activities past March 1, then the team's players must pay their full registration fees regardless of the nature or frequency of the activities.

**A player who is more than 30 days behind on either Club fees or Team fees is considered in bad standing by the Club. This may result in suspension from play (practices, games, team events).**