

**Loudoun Soccer Board Minutes
Monday, December 7, 2009**

The meeting was called to order at 7:05 p.m.

The following were in attendance:

Debbie Bicer	Denise Kling	Tom Thomas	Robin Phillips
Darryl Gee	Dan Cavanaugh	Lou Arroyo	Dave Edwards
Jim Bonfils	Miles Davis	Margie Brien	

Guests: David DiMillio John Robinson Mike Madigan

Board Elections:

- Secretary/Director of Communications is only position with 2 participants in the running. Each participant spoke briefly. Due to Miles situation of moving temporarily out of the country, he decided to withdraw his name from the ballot.
- Miles made a motion for Lou slated as Secretary/Director of Communications and to accept the slate of board members that was read aloud. Jim seconded the motion.
- The motion passed as follows: Debbie Bicer, President; Denise Kling, Vice President-Recreation; Robin Phillips, Vice President-Travel; Jim Bonfils, Treasurer; Dan Cavanaugh/Ali Zandi, Referee Director; Tom Thomas, Director of Operations; Lou Arroyo, Secretary/Director of Communications.

Finance:

- Based on current report, club is in sound financial standings exceeding last year's report given at this time.
- Over\$125,000 was spent on fields in 2009. A full report will be given in January.
- \$38,000 was spent in travel scholarships – field lining and field preparation.
- \$5,800 was spent directly as travel scholarships.
- \$8,100 was spent for recreation scholarships. A grant for \$5,500 was received from Loudoun Inc. that was used for scholarships.
- Budget meetings for various committees will be held within 30 days.
- Accountant coming into office on December 22 to work with staff and run detailed reports.
- Cash reserves – Miles asked how the club handles this. Club keeps \$300,000 in cash available with \$60,000 in mutual funds for a total of \$379,291 with assets to date.

Minutes:

- The minutes from the November meeting were reviewed. Miles motioned to pass the minutes. Denise seconded the motion. The minutes were approved.

Presentation:

- Mike Madigan attended the meeting to discuss 3 areas that he feels the club could use improvement – lack of significant financial assistance program, field development and equipment.
- Would like to see a fund set up that would go to scholarship both Loudoun Soccer dues and team fees.
- Lori Miller has been in communication with Mike to discuss possible fundraising opportunities.
- First priority would be to raise funds and can later decide how to distribute them.

- Mike has experience in this area and has 2 potential opportunities. He would like to see a committee formed to make this successful.
- Finance Committee will coordinate with Mike/Lori to move forward. A brief discussion took place on event details.

Travel Financial Assistance:

- Need to review application for spring 2010 financial assistance as current form doesn't collect enough information – 35 families requested assistance for the fall 2009.
- Examples will be given to Robin to review and incorporate into our form.
- Will set up deadline for applications and have them sent directly to Barb for documentation.

Spring Travel Due Date:

- Fall season allowed a 2 installment payment process that did not work well as we have many outstanding balances.
- Spring Loudoun Soccer dues will include footskills for those age groups applicable.
- All fees will remain in same with a January due date deadline.

FY2010 Budget Planning:

- Will be discussed at Finance Committee Meeting.
- Summary budget will be presented in January. The current budget is done by season but Tom would prefer month to month reporting.

Increasing Board Members from 7 to 9:

- Current bylaws state that we can have up to 9 board members.
- Proposed description of 2 board positions was distributed for review.
- Debbie feels that the club would benefit more from additional volunteers working on various committees within the club.
- It was a consensus that if additional board members are added, well defined roles would need to be in place. Tom asked that each board member redefine their current roles.

Financial Audit:

- Jim made a motion via email in July to have an audit conducted.
- There was not a unanimous vote at that time therefore an audit was not completed as it has to be a unanimous decision.

Committee Reports:

- Referee – Class information is currently on website with 3 recertification referee classes to take place in January/February timeframe. No news to report on Grade 7 upgrade. Recently had end-of-season meeting and it was successful.
- Image – Unos actively trying to engage us. Volkswagon currently dormant. Denise did see another type of travel gear that was not approved so we need to make sure policy is in place and teams are informed of it.
- Office Manager – Office is currently collecting coach and trainer information so 1099's can be completed. For the VYSA Convention this year we will reimburse first 50 participants who contact Margie after attending the convention. Last year we had many people register through the club and not attend. Need to schedule a travel PCA session for February timeframe.

- Travel – Currently working through coaching evaluations. Winter academy program information will be posted soon.
- Recreation – Full refund was given due to the cancellation of the fall tournament. There is a good enrollment in the Winter Recreation Clinic. Darryl was able to see many All Star teams play and felt there was a lot of dissatisfaction with the hosting club. Darryl would like to see Loudoun host an All Star Tournament that would bring in teams from various counties.
- Communications – Nothing to report at this time.
- Fields – Nothing to report at this time.
- Operations – Nothing to report at this time.

Robin motioned to adjourn the meeting. Dan seconded the motion. The meeting ended at 9:35 p.m.