Loudoun Soccer Board Minutes
Monday, May 2, 2011
National Conference Center

Introduction:

- Prior to calling of order Tom Thomas welcomed member parents for their attendance and participation.
- Board members introduced themselves to the audience

Calling of the meeting to order: Tom Thomas at 7:12pm

Calling of the roll:

Board Members introduced themselves:

Polly Downey	Mark Ziegler	Robin Phillips	Frank Mencini
Jennifer Price	Peter Walther	Tom Thomas	Steve Szczypinski

Also in attendance:
Alan Foy (Executive Director), Darryl Gee (Technical Director), Sharon Wells (TOPSoccer Director), and member parents from various travel teams

Proceedings:

- Unfinished business from prior month meeting was continued via the Resolution to Establish a Loudoun Soccer By-Laws Committee.
    - Board member Mark Ziegler read aloud the Resolution describing the Committee to be established and the criteria for its members
    - Questions regarding the Resolution were addressed
    - Motion to pass the Resolution was made by Mark, seconded by Polly. Motion passed.

New Business:

1. **<u>2010 and Q1 2011 Financial Statement Review</u>**
    - Peter Walther, Treasurer, provided handouts of the 2010 and 1Q 2011 financial statements
    - Peter walked through the statement with a particular emphasis on revenue and expenses and the cash position at the beginning and end of periods
    - The coaches payment mechanism change was addressed whereby the coaching payments will go through LS in the future
        - Questions regarding the impact of payroll taxes on coaches as employees was addressed
    - The financing options for the Sycolin Road field project was discussed

2. **Organizational Update**
   - Tom provided an update on the progress of the club as measured against the six key objectives of the organization
   - A handout was provided and Tom highlighted a number of strong actions taken including financial transparency, Sycolin Field project, VCCL participation, Community Outreach, and Fundraising

3. **Member Input**
   - A few parents representing the 97G Silver travel team provided testimonials and input in support of the Phillips family involvement in Loudoun Soccer

4. **Executive Director Operational Update**
   - Alan Foy provided an update of efforts and progress against the 2011 Objectives
     - Financial Management and Efficiency
       - Align 2011 chart of accounts to the budget.
     - Club & Business Management
       - Insurance review is complete and policy coverage updated
       - Strategic Partnership progress being made with meetings scheduled with three key local companies
       - College Vision meeting held and partnership agreement being formed for academic college placement support services for members
     - Fundraising & Community Outreach
       - Advertisement placed for fundraising position, resumes are coming in and interviews to start next week
     - Marketing and Public Relations
       - Web Site review and due diligence remains in process with recommendations for vendor and associated costs of custom web site to be provided shortly
       - Data base/Registration – review and due diligence in process with further time and thought needed due to scope of the project.
       - Constant Contact trial has started to determine feasibility before rolling out to any public testing
     - Other
       - Sycolin Road & Fields Update
         - Blue Ridge Sports received VDOT approval
         - Awaiting construction permit and finalizing performance bond, with hope to break ground in May
         - Alan has met and held follow up phone discussions with a couple banks to discuss club finances, loan potential
         - Aiming to sign agreement with a broker to secure services for lender packaging
       - Facilities
         - Office lease needs to be addressed since current lease ends June 30th. Alan meeting with landlords on May 3rd to discuss move options

- Research and due diligence continues on replacing the antiquated existing phone system

5. **Technical Director Update**
   - Darryl Gee provided an update on the status of the Recreation and Travel programs
     - Mark Ryan officially becomes the new DOC of Travel
     - Hired John O'Hara as new TTA Goalkeeper Director
     - First Travel meeting with coaches and team managers to announce new technical staff and VCCL
     - Had meeting with Gordon Miller, Technical Director for Virginia to confirm license clinics
     - Finalized the coaching assignments for next year and finalized schedule for travel tryouts
     - Added six new travel coaches: 1 college and 5 ODP
     - VCCL President made a visit to assess Bolen Park facilities for first VCCL tournament
     - U8 Development Academy has finished tryouts and number were strong
     - U7/U8 Developmentals are running smoothly as is Mini program

6. **Meeting Minutes**
   - Steve provided handouts and reviewed the meeting minutes from the April meeting, with minor edits noted.
   - Motion to approve amended minutes made by Tom, and seconded by Mark. Motion passed to approve amended April minutes.

7. **Closing**
   - Tom asked if any further questions or input, thanked those parents in attendance
   - Motion made to adjourn meeting at 9:21pm by Tom, and seconded by Mark.

Executive Session

- Executive Director led further in-depth discussion of Sycolin Field construction
- Discussed criteria and process for voting on Loudoun Soccer scholarships
- Kendra Davenport, general board member, submitted her resignation on April 12th and her resignation was accepted by the Board.

Disposition:

R2011- 01	FOR	8
BOD MTG: 05/02/2011	AGAINST	0
	ABSTAIN	0
	ABSENT	0

Title: Establishment of a Loudoun Soccer By-Laws Committee (**As Amended**)

Presented by: Mark Ziegler Seconded by: Polly Downey

Policy Manual: By-Laws: Article VII, Section D

WHEREAS, the last update to the Loudoun Youth Soccer Association By-Laws was May 8, 2006; and

WHEREAS, members in good standing introduced six (6) By-law change requests during the April 4th 2011 board meeting; and

WHEREAS, current By-Laws Article VII, Standing Committees, lacks any requirement to review and if necessary up-date the By-Laws on a continuing bases; therefore,

BE IT RESOLVED, that the Loudoun Soccer Board of Directors, within the next thirty (30) days, solicit members in good standing and establish a By-Laws Committee Chairman who will assemble a committee to review, in its entirety, the current By-Laws and provide recommendations and updates to the board for discussion and approval. Committee membership must meet the following criteria.

1. The committee will consist of seven (7) members and Alan Foy the Executive Director. The Executive Director is a non-voting member but is part of the committee to help facilitate discussion, research specific club related questions/issues and to provide perspective/guidance to the members.

2. No team can be represented by more than one member on the committee. This includes the chairman as the representative of his/her team.

3. No family can have more than one member on the committee.

4. No current Board member, nor any parent of a team that a Board members child plays on may serve on the committee.

5. There must be a member (from either the Travel or Recreation program) representing the U9 and under, U10 to U14 and the U15 and over age groups to ensure all age groups are represented.

6. No gender can be greater than 57% (4/7) of the members regardless of age group or program affiliation (Travel/Recreation).

7. At least three members must be from the Recreation program representing at least two of the four major regions (East-Ashburn, Central-Leesburg, Western Loudoun - Purcellville and South- Dulles/South Riding).

8. The committee should be formed and approved by the Board of directors at the June Board meeting.

9. Preliminary by-law change recommendations are to be presented to the Board on or before the September meeting.

10. The Board will provide feedback on or before the October meeting with a final Board vote on the changes on or before the December Board meeting.