Loudoun Soccer Board Minutes
Monday, March 7, 2011
Springhill Suites

Calling of the meeting to order: Tom Thomas at 7:09pm

Calling of the roll:

Kendra Davenport	Polly Downey	Darryl Gee	Frank Mencini
Robin Phillips	Jennifer Price	Steve Szczypinski	Tom Thomas
Peter Walther	Sharon Wells	Mark Ziegler	

Proceedings:

New Business:

1. **<u>Spring Season Registration Update</u>**
    - Darryl Gee provided an update on the player registration figures for the Spring season
        - Overall increase from last season is positive
    - Praise given to office staff, who have been working diligently and as a true team during the busiest season
    - Feedback is that a Q&A or FAQ would be good to have on the website and a real time saver to those in the office

2. **<u>Presentation on VCCL</u>**
    - Darryl Gee provided an overview presentation via PowerPoint of the VCCL for consideration of the board to join
        - Premier league in which the top teams (A level) from each participating club compete
        - 8 Northern Division clubs invited to participate in the inaugural season to begin in fall 2011. If decide to join at a later time the existing members would need to unanimously vote in the club.
        - League serves U9-U14 age groups. Initially one team at each group for U11-U14. At the U9-U10 ages two teams would begin.
        - Fees are $300 per team plus referee costs
    - Discussion followed presentation to address questions and to consider the benefits, risks, impacts of constituents including players, coaches, parents
    - Motion to join the VCCL for this upcoming fall season made by Tom. Peter seconded the motion. Motion passed by board.

3. **<u>Scholarship Update</u>**
    - Robin provided an update on the status of financial assistance provided to date and additional requests to be processed
        - For the recreation program over $7000 in assistance was awarded

        - For the travel program over $6700 in assistance was provided and over $1000 in new requests were still outstanding
    - Discussed ability to meet level of requests given budgeted amount and expectation of incoming funds (from new grant, World Cup event, Liberty Mutual, etc.)
    - Board determined need to establish the last day of registration as the application due date for Recreation
    - Agreed policy and process will be revisited prior to the fall season

4. **<u>Sycolin Fields Update</u>**
    - Principals from Blue Ridge Sports came onsite to provide a project status update, next steps, and estimated timeline
        - Technical site plan has been approved – incorporates exterior lighting change requested
        - Permit process has started, but VDOT is the critical path and can take from 2-4 weeks to approve based on construction area entry
        - Surety and Performance bond need to be obtained. Discussion of financing method and terms of contract impact these requests.
        - Contractor quotes have been received to make selections
        - Site plan with field, parking, and building layout shown
        - Blue Ridge Sports indicated land can be broken within a month
            - Willing to be part of any plans for tying ground breaking to field challenge campaign appeal
    - Determined that signage such as "Future Home of ___" should be erected at the construction site

5. **<u>Community Outreach Update</u>**
    - Sharon Wells provided an update of the current TOPSoccer program and vision of the future
        - Indicated that big improvements have been made to simplify the registration process
        - The number of forms and requirements have been stream lined
        - PRCS program content has been vastly improved
        - Goal is to continue to grow the program to reach more participants
    - Scholarship requests have seen huge increases
        - Recreation and Travel programs have both had increased requests
        - College scholarship program still active. Had 3 or 4 last year for $500 apiece mainly based on community service/volunteer based criteria
    - Playing it Forward program ideas discussed
        - Soccer ball drive is the first project on the calendar
        - Considering used uniform and/or cleat drive to help defray costs and provide alternative to new uniform purchase
            - Option of drop, swap, or shop discussed
    - Family Fun Day

        - Previously this served as annual meeting of the club according to IRS definition
        - Alternative discussed was annual awards banquet to recognize players and volunteers.
            - Potentially to coincide with Sycolin field opening
    - Website recognition
        - Discussed recognition of outstanding athletes in action as well as honor roll student athletes being named or profiled on the website and provided T-shirt

6. **<u>Fundraising Update</u>**
    - Kendra provided an update on the status of the "Visit Loudoun" grant application
        - Loudoun has asked a number of questions, which is taken as a positive sign
        - Meeting to be held with the Loudoun Grant application requestor next week
    - Kendra provided an update on the status of the field challenge campaign letter
        - Letter is complete, incorporating all feedback received, and pending legal review

7. **<u>Meeting Minutes</u>**
    - Review of January and February meeting minutes conducted. Minor edits to both documents noted for amendment.
    - Motion to approve amended minutes made, seconded. Motion passed to approve January and February amended minutes.

8. **<u>Treasurer's Report</u>**
    - Peter provided a high level overview of the current P&L, balance sheet (i.e. cash position), and impact of current registrations on the finances

Tom motioned to adjourn the meeting, Mark seconded the motion. The meeting was adjourned at 10:23 p.m.

Executive Session

- Board action was taken on March 14, 2011 to terminate Dave Edwards as DOC-Travel and provide him with two weeks' notice per his offer letter, as well as certain back pay and severance amounts for his service to Loudoun Soccer. The Board also decided to permit him to continue coaching his two current girls' teams.