

**Loudoun Soccer Board Minutes
Monday, September 13, 2010
IBM Conference Center**

Calling of the Meeting to Order: Tom Thomas at 8:12 p.m.

Calling of the Roll:

Darryl Gee
Tom Thomas
Alan Foy

Polly Downey
Kendra Davenport

Dave Edwards
Jim Bonfils

Robin Phillips
Peter Walther

Proceedings:

New Business/Review of Open Action Items:

1. **Approve Minutes with changes**
 - a. Approve Minutes with changes
 - 7A - Change to "YTD Financial Statements"
 - 7B - Change word "auditor" to "consultant"
 - 5. - Spell out "Blue Ridge Sport and change to: "Tom provided and update on the field project."Kendra moved to approve the minutes with those 3 changes, Robin seconded the motion.
2. **Fundraising Opportunities - Kendra**
 - a. Kendra discussed current fundraising plans including a plan to host a Loudoun Night at Jersey Mike's Subs in Ashburn, to implement a dining coupon program that would split proceeds between the Club and participating teams; and hosting a banquet for players, coaches and volunteers. Robin will send a calendar out to the Board so that we can establish a short list of potential dates for the banquet in January or February.
 - b. It was decided that a secondary meeting will be scheduled as soon as Karen Pope is hired, to discuss all topics in more detail, assign tasks and get things started.
 - c. Kendra will rewrite development/fundraising copy for website to be more reflective of current and new fundraising initiatives and to encourage constituent giving. Tom suggested we apprise potential donors of the value of employee matching gift programs to double and even triple the financial benefits to the Club citing that many of our player's parents work for large companies in the area.
3. **TTA Budget – Robin**
 - a. Robin distributed the TTA Budget and went over it carefully. See Attached.
4. **U8 Development – Robin**
 - a. Robin and Ted explained why U8 Development program is so important to the Club and the future growth of our teams – basically because by offering concentrated training at this age, we are helping instill a love of the game and offering parents an exceptional program that will teach players the fundamentals of the game early on and help ensure that they stick with the sport.
 - b. Robin explained that we will be asking players to pay a \$35 fee and for training in the fall and spring that will include a training shirt and a hooded sweatshirt. These items are in the budget and will actually be paid for with Adidas Points.
 - c. Winter training will be \$100 dollars – much discussion took place around the cost of winter training and whether the Club should pick up some of the cost per player; suggested costs were \$85 per player plus a \$60 per player fee for space (Dulles Sportsplex), which would bring the total cost to \$145 per player.

5. Coaches Contract - Robin

- a. Robin explained to the board that the determination of whether our coaches should be contractors or employees has been examined by the Club's lawyer and that he still feels given the seasonality of our coaches' work that the Club can maintain them as contractors/consultants.
- b. Robin pointed out that several modifications were made to the current coach's contract including provisions #17, 18, 19 (see attached).
- c. Tom requested an adjustment to the #1 provision be made – specifically: that the Club require all Loudoun Coaches to abide by the Club's Code of Conduct
- d. Alan requested that provision # 6 e modified as well – specifically: to read “as determined by the Director of Coaching.”
- e. Tom suggested we underscore the sentiment that coaches cannot promote their private enterprises to players/teams within the Club and Robin agreed to enforce it.

6. Quickbooks - Alan

- a. Alan will go back to Joan Cibak and get an estimate for the costs for Phase II of her work, as we have not yet approved it, but have approved Phase I.

7. Expense Approval Change - Alan

- a. From now on, Margie will be able to sign all expenses approved by the Executive Director up to \$500; The Executive Director can sign with the Treasurer's approval up to \$5,000 and the Treasurer can sign any expense above \$5,000 with the approval of the Board.
- b. Alan will explore how other nonprofits operate and manage check/expense approvals and make suggestions to the Board that they will vote on via E-mail.

8. Affinity Programs/TD Ameritrade - Tom

- a. In the interest of saving time, this topic was tabled because travel teams currently have checking accounts at BB&T.

9. Sycolin Field Update - Peter

- a. Peter gave a brief update on the status of the Sycolin Field Project and said we aren't really any closer at this point to signing any kind of contract because Jamie and David don't yet know what the county regulations are going to be. He went on to say the County is reviewing the development plans now, and that as soon as they get back to Jamie and David, we will have a better idea about how long the project will take, cost, etc.

Committee Reports:

The only Committee report given was by Robin regarding the number of children registered for travel, rec and mini's – 5,700 Rec players registered, and 163 are on a waiting list; 761 travel players are registered and mini's recorded record breaking registration.

Tom motioned to adjourn the meeting, Robin seconded the motion. The meeting was adjourned at 10:30 p.m.